



Epping Forest District Council

DECISIONS

Committee:	CABINET
Date of Meeting:	Monday, 7 June 2010

Date of Publication:	15 June 2010
Call-In Expiry:	21 June 2010

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 7 June 2010, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used will not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

Gary Woodhall
Democratic Services Officer
Office of the Chief Executive

Tel: 01992 564470
Email: gwoodhall@eppingforestdc.gov.uk

Call-In Procedure

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: www.eppingforestdc.gov.uk/local_democracy

Decision No:

3. MINUTES

Decision:

That the minutes of the meeting held on 19 April 2010 be taken as read and signed by the Chairman as a correct record.

7. FINANCE & PERFORMANCE MANAGEMENT CABINET COMMITTEE - 18 MAY 2010

Decision:

Replacement of Housing Revenue Account Subsidy System

(1) That the report provided by ConsultCIH on the implications of the proposed reforms of the Housing Revenue Account Subsidy System upon the Council be noted;

(2) That the views of the Council's Tenants & Leaseholders Federation on the Government's proposed reforms be noted;

(3) That the proposed offer from the Department of Communities & Local Government on the reform of the Housing Subsidy System be rejected;

(4) That the Council's draft response to the Government consultation (attached at Appendix 2 of the Cabinet Committee's report) be approved; and

(5) That the submission of a further report to a future meeting of the Cabinet on the possible transfer of non-housing assets currently held within the Housing Revenue Account to the General Fund be noted.

8. LOCAL LAND CHARGES - ACCESS TO ENVIRONMENTAL INFORMATION

Decision:

That the Information Commissioner's guidance on charging for access to environmental information be noted and updates be requested upon the receipt of further legal advice regarding the potential impact of the Environmental Information Regulations.

9. LOCAL DEVELOPMENT FRAMEWORK CABINET COMMITTEE - 27 MAY 2010

Decision:

That the minutes of the Local Development Framework Cabinet Committee held on 27 May 2010 be noted.

10. NORTH WEALD AIRFIELD & ASSET MANAGEMENT CABINET COMMITTEE - 17 MAY 2010

Decision:

Use of Land Adjacent to Merlin Way, North Weald for Waste Depot/Transfer Station

(1) That the relocation of the Council's waste contractor's depot on a temporary basis be supported until the end of their contract period onto the land identified and Officers be instructed to undertake any additional work necessary to facilitate the move; and

(2) That the continued interest of Essex County Council in securing a stake in the land adjoining North Weald Airfield at Merlin Way, North Weald for a waste transfer station be noted, but whilst undertaking the Aviation

Intensification Study the Council could not provide a written commitment on land availability by 31 August 2010;

Use of Part of Airfield as 'Park & Ride' for Olympic White Water Centre

(3) That the Caravan Club's withdrawal of its proposal to use part of the North Weald Airfield as a camping site for the duration of the 2012 Olympics be noted; and

(4) That, in principle, the Olympic Development Agency's request for the use of the North Weald Airfield as a park-and-ride facility for the white water centre be considered, subject to:

(a) terms and conditions;

(b) a negotiated income share for the Council in the event that the Local Organising Committee for the Olympic Games charged spectators for parking; and

(c) an agreement in principle for North Weald Bassett Parish Council to benefit from a share of any potential income to the Council; and

Aviation Intensification Study Update

(5) That the level of interest in the undertaking of the Aviation Intensification Study for North Weald Airfield be noted;

(6) That the results of the Pre-Qualification Questionnaire be noted, with eight bidders proceeding to the Invitation to Tender stage;

(7) That, following consideration of the assessment scoring for the Experience and Method Statement, the five highest scoring applicants be invited for interviews;

(8) That a Thursday be the preferred day for interviews; and

(9) That the Members of the North Weald Airfield & Asset Management Cabinet Committee be included on the interview panel, and if the North Weald Bassett Ward Member of the Committee was unable to attend the interviews then the remaining North Weald Bassett Ward Member be co-opted onto the interview panel with voting rights.

**11. COMMUNITY GOVERNANCE REVIEW - ONGAR TOWN COUNCIL/
GREENSTED WARD**

Decision:

Moreton, Bobbingworth and The Lavers Parish Council

(1) That, with the appropriate public notice of the opening of the review and initial consultation period, the undertaking of a Community Governance Review of Moreton, Bobbingworth and The Lavers Parish Council be recommended to the Council for approval over the proposed amalgamation of the following three parish wards:

(a) High Laver;

(b) Little Laver; and

(c) Magdalen Laver;

(2) That the Parish Council representation of the proposed amalgamated ward remaining the same as the total of the three individual wards be recommended to the Council for approval;

(3) That the exclusion of the boundary issue between Greensted ward and Moreton, Bobbingworth & The Lavers Parish Council from the proposed Community Governance Review be recommended to the Council for approval; and

(4) That progress of the proposed review by means of a new Committee, with membership and terms of reference to be presented by the Returning Officer, be recommended to the Council for approval; and

Ongar Town Council and Greensted Ward

(5) That the rejection of a proposal to conduct a Community Governance Review in respect of the transfer of the Greensted ward from Ongar Town Council to Stanford Rivers Parish Council be recommended to the Council for approval.

12. PARKING REVIEW FUNDING ALLOCATION

Decision:

(1) That consideration of the funding allocation for the Parking Reviews currently being undertaken within the District be deferred until after the next scheduled meeting of the Local Highways Panel whereupon questions be asked of the Essex County Council Portfolio Holder for Highways & Transportation and Senior Highways Officers regarding their cost to date;

(2) That, in respect of the Parking Reviews, Highways Officers be informed no further analysis of the consultation responses received to date be undertaken until further notice to avoid the further incurrence of unnecessary costs for the Council.

13. ADOPTION OF STANDARD CARAVAN SITE LICENCE CONDITIONS FOR PERMANENT RESIDENTIAL SITES

Decision:

(1) That, as attached at Appendix 2 of the report, the revised 'Standard Caravan Site Licence Conditions for Permanent Residential Sites in Epping Forest District Council' be adopted, subject to the following amendments:

(a) the deadline for removing combustible sheds and reducing the height of hedges/trees to no more than one metre within separation spaces be set at six months; and

(b) the deadline for reducing the height of fences to no more than one metre within separation spaces be set at three years;

(2) That all residents of permanent residential sites within the District be informed of the new conditions by letter;

(3) That financial assistance in the form of the Council's Handyperson

Service and the Small Loans Scheme be made available to residents that qualify, to assist them in complying with conditions related to the removal or replacement of sheds, fences and hedges;

(4) That, following a second consultation exercise, site licence conditions based on these standard site licence conditions be also applied to Gypsy & Traveller sites which had planning permission as permanent residential caravan sites; and

(5) That, in due course, the intention to similarly licence holiday caravan sites in accordance with the relevant model standards be noted.

14. INDIVIDUAL GRANTS SCHEME

Decision:

(1) That the cessation of the Individual Grant Scheme be approved and £6,000 of the budget for this scheme be re-allocated to extend and enhance the annual Bursary Award Scheme for Young People aged 13 – 25; and

(2) That, as a consequence of this arrangement, the achievement of a £4,000 revenue saving per annum be noted.

15. CONTRACT FOR NEW WINDOWS & IN-FILL CLADDING PANELS - CONDOR BUILDING, CIVIC OFFICES

Decision:

(1) That a contract be awarded to Hazelmere Commercial Windows in the sum of £201,422.60 for the replacement of windows and infill cladding panels in the Conder building at the Civic Offices;

(2) That a virement in the sum of £40,000 in the Capital Budget for Planned and Preventative Maintenance for 2010/11 be approved to provide the additional budget required for this project; and

(3) That the Chairman of Council be requested to waive the normal call in arrangements in view of the time critical nature of this project to enable an order to be placed as soon as possible and the project completed before the winter period.

16. LOCAL DEVELOPMENT FRAMEWORK CABINET COMMITTEE - 12 APRIL 2010

Decision:

Sustainability Appraisal Scoping Report – Consultation Arrangements

(1) That the draft Sustainability Appraisal Scoping Report be published for a five-week period of public consultation between 17 May and 18 June 2010;

(2) That an Executive Summary of the Scoping Report be produced and published on the Council's website;

(3) That a set of Guidance Questions to assist with the completion of the consultation by stakeholders and the public be produced and published; and

(4) That the contents of the Executive Summary and Guidance Questions be confirmed informally by Members of the Cabinet Committee prior to publication.

